



1882 FOUNDATION

Job title

Podcast Intern

Reports To

Public Affairs Coordinator

Job Overview

The podcast intern's primary purpose is to conduct research, record, and/or edit the podcast during the fall semester. The 1882 Foundation recently started a podcast series shining a light on Chinese-American activism and stories. The podcast interns will work together and coordinate meetings as needed to create the podcast.

Responsibilities and Duties

- Conduct and document relevant research for the podcast
- Coordinate with other team members on the project as needed

Qualifications

- Sufficient knowledge of navigating various databases
- Media editing experience is ideal, not required
- Interest in advocacy
- Self-motivated

Submission materials

- Resume
- Cover letter

Please email submission materials to 1882symposium@gmail.com, subject line "fall internship"